

**South Central Louisiana Human Services Authority  
Board Meeting Minutes  
June 11, 2020**

**Members Present by ZOOM/Conference Call due to COVID 19:** Ray Nicholas (Assumption), Dr. Victor Tedesco, III (Terrebonne), Bryan Zeringue (Lafourche), Cheryl Turner (Terrebonne), Lynne Farlough (St. John the Baptist), Barbra Fuselier (St. Charles), and Ron Dantin (Lafourche)

**Members Absent:**

**Guest in attendance:** Lisa Schilling (Executive Director), Janelle Folse (Fiscal Director), Kristin Bonner (Deputy Director), Misty Hebert (Clinical Director), Wesley Cagle (Developmental Disabilities Director), and (Stephanie Benton (Secretary)

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Bryan Zeringue called the meeting to order at 6:05 p.m.
Opening Prayer & Pledge of Allegiance	Ms. Lynne Farlough led the prayer and Bryan Zeringue led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the May 14, 2020 meeting were reviewed. Dr. Victor Tedesco motioned to approve the minutes of the May 14, 2020 Board Meeting, seconded by Ms. Lynne Farlough, motion carried and minutes were approved.
Board Issues	<p><u>Board Member Travel Reimbursement:</u> There is no Board Member travel reimbursement for the meeting today due to meeting being held by ZOOM/Conference call.</p> <p><u>Board Vacancy:</u> Ms. Schilling discussed she did speak with St. James Parish yesterday and they are looking for a candidate. St. Mary Parish is in the process of certifying the paperwork for the Coroner in the parish to join the SCLHSA Board.</p>
Executive Director Report	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> <li>• <u>Cristobal Follow-Up:</u> Ms. Schilling reported there was no damage to any of SCLHSA sites. Tarps have been set up in some of the offices at Regal Row due to roof leakage.</li> <li>• <u>CARF Application for 2020:</u> Ms. Schilling reported the CARF Application has been sent in. At this time, we are waiting for a reply from CARF. There is a chance the process may be virtual due to COVID-19.</li> <li>• <u>SCLHSA Core and Specialty Services:</u> Ms. Schilling reviewed the SCLHSA Core and Specialty Services handout. The document was prepared for the Special Session. The Senate Finance Committee requested a list of Core and Specialty Services from all the LGE's.</li> <li>• <u>Return to Work Status:</u> Ms. Schilling discussed Return to Work Status. At this time, 60% of employees are back on sites. We are planning on most staff members returning July 6, 2020. We are waiting for the Governor's next Press Conference regarding COVID-19. Ms. Schilling also discussed the Return to Work Protocols including COVID-19 questionnaire, temperature checks, mask, etc. New Employee Policies and Guidelines are being developed regarding re-entry.</li> <li>• <u>Bayou Segnette Staffing Continuation:</u> Ms. Schilling discussed staff continue to work the day shift at Bayou Segnette Monday – Friday 7A – 7P. The Crisis Line is being used on weekends and Holidays.</li> <li>• <u>Law Enforcement Wellness Guide:</u> Ms. Schilling reviewed the Law Enforcement Wellness Guide. The Wellness Guide will be shared with all First Responders and Law Enforcement. Ms. Schilling has also been working with Meghan Mohon, CIT Facilitator, on handouts for Sensitivity Training and Response during Times of Heightened Tension in the Community.</li> <li>• <u>Regal Row Roofing Project:</u> Ms. Schilling reported the Pre-Bid Conference for the Regal Row Roofing Project is June 26, 2020 at 10:00 am. The bid date is July 9, 2020. Ms. Schilling also reported the tarps would remain in the offices with leaks through August/September.</li> </ul>

Executive Director Report (cont'd)	<ul style="list-style-type: none"> <li>• <u>Legislative Session Update</u>: Ms. Schilling reported LDH has requested LGE's do a Means of Financing (MOF) swap in our FY20 and FY21 Budgets. Ms. Schilling and Ms. Folsie participated in a conference call with LDH for guidance and clarity regarding the MOF. FY20 - four (4) months of SGF March – June of this year \$5,241,618.00 moved to IAT coded to COVID-19 expenditures, and FY21 – six (6) months of SGF \$7,573,390.00 total with all reductions is over \$8,500,000.00. Ms. Schilling and Ms. Folsie sent in a list of questions and participated in another conference call regarding the requests. Ms. Schilling also reviewed the HB1 2020 Special Session handout.</li> </ul> <p><u>Financial Report</u>: Janelle Folsie</p> <ul style="list-style-type: none"> <li>• <u>Monthly Budget Summary (May)</u>: Ms. Folsie reviewed the FY 19-20 Budget Analysis for May as of 5/31/2020, including projected revenues/expenditures and the Legislative Appropriated Budget.</li> <li>• <u>Revenue Report (May)</u>: Ms. Folsie reviewed the FY 19-20 Revenue Report for May as of 5/31/2020, reflecting collections including recoupments/write-offs/adjustments as of 5/31/2020. <ul style="list-style-type: none"> <li>○ Ms. Cheryl Richoux motioned to approve the FY 19-20 May Budget Analysis and the Revenue Report for May as of 5/31/2020, seconded by Dr. Victor Tedesco, motion carried.</li> </ul> </li> </ul> <p><u>Operational Report</u>: Kristin Bonner</p> <ul style="list-style-type: none"> <li>• <u>Patient/Employee COVID-19 Statistics</u>: Ms. Bonner reviewed the Patient/Employee COVID-19 Statistics to include Patient Positive Screens at Entry, Patient Notification of Positive COVID-19 Test Results and SCLHSA Employee Information.</li> <li>• <u>General Risk Management Plan 2020</u>: Ms. Bonner reviewed the General Risk Management Plan 2020 to include minor changes to the language on the Plan/Policy.</li> <li>• <u>Emergency Operations Plan 2020</u>: Ms. Bonner reviewed the Emergency Operations Plan 2020 to include minor changes to the language on the Plan/Policy. <ul style="list-style-type: none"> <li>○ Ms. Lynn Farlough motioned to approve the changes to the language to the General Risk Management Plan 2020 and the Emergency Operations Plan 2020, seconded by Mr. Ray Nicholas, motion carried.</li> </ul> </li> </ul> <p><u>Clinical Services</u>: Misty Hebert</p> <ul style="list-style-type: none"> <li>• <u>Billable and Non-Billable Services</u>: Ms. Hebert reviewed Billable and Non-Billable Services for Behavioral Health and Primary Care for the month of May 2020. The Billable Services include Telephonic, TeleVisits and Walk-Ins. The total for BH was 4,953, and the total for PC was 460. The majority of Services are Telephonic and TeleVisits. Non-Billable BH Services include Med Pick Up, Orientation, Screening, NB Phone and NB Services, and NB Services for PC. The total for BH was 9,089 and PC was 1,137.</li> <li>• <u>CALL Line Report</u>: Ms. Hebert reviewed the CALL Line Report for the month of May 2020. The CALL Line includes Afterhours and Returning Calls and CALL Line by Profession – Clinician, Medical and Peer.</li> </ul> <p><u>Developmental Disabilities</u>: Wesley Cagle</p> <ul style="list-style-type: none"> <li>• <u>Program Statistics</u>: Mr. Cagle gave a brief update of the current DD Waiver statistics totaling 1,241 Waivers (740 NOW, 240 SW, 215 CC and 46 ROW). There are over 537 individuals receiving IFS funding, and of that 116 Crisis. In FFF, DD is currently serving 128 individuals.</li> <li>• <u>DD Service Update</u>: Mr. Cagle gave an update of DD Services. The staff have transitioned well working from home. Ms. Cagle also gave an update on St. Charles Arc. They have implemented virtual programs, which have been going very well.</li> </ul>
Old Business	Ms. Schilling gave an update on the LBHC Lease, which is a state-owned building on Parish land. There are no records of the land ever being Leased or donated. Ms. Schilling, Ms. Nancy Falgoust and Mr. Bryan Zeringue attended a Hospital District 2 Board Meeting to discuss the Lease. The meeting went well and the Hospital Board seemed supportive. This past Tuesday, we received an email from the attorney that represents Ochsner and the Hospital District Board refuting everything agreed upon in the meeting. There was a Conference call with Legal

	Counsel in Baton Rouge for the State about what approach to take and they are preparing a response. Ms. Schilling will update the Board on any new information.
New Business	<p>Ms. Schilling asked Dr. Tedesco to give an update on the concept of AOT (Assisted Outpatient Treatment) Court and information learned yesterday. Dr. Tedesco discussed the Terrebonne Parish Council Meeting of Wednesday, June 10, 2020 where he, Ms. Schilling and Ms. Bonner attended. Judge Reese and Janet Hayes with the AOT Program in New Orleans gave a Presentation to the Board. The Board passed a Resolution supporting efforts to build an AOT Program in Terrebonne Parish. Judge Reese has offered to assist in any way as we move forward.</p> <p>Ms. Schilling also discussed she and Ms. Hebert have been working with Judges in St. Charles Parish to provide Case Management Services to follow-up with patients. Contracts are written for the client with the judge and their Behavioral Health representative. This is a program that could be to implemented until we get the funding in place for the AOT Program.</p>
Views and Comments by the Public	None
Consideration of Other Matters	<ul style="list-style-type: none"> <li>• <u>Board Meeting Schedule</u>: Chairman Bryan Zeringue stated the next Board Meeting will be held on Thursday, July 9, 2020, @ 6:00pm, via ZOOM/Conference Call due to COVID-19.</li> </ul>
Adjournment	Motion to adjourn by Ms. Lynne Farlough, seconded by Mr. Ray Nicholas, motion carried. Meeting adjourned at 7:20 pm.